

## Guidelines for attending shareholder meetings via electronic media (E-meeting) and granting proxies

Shareholder or proxy who wish to attend the meeting via electronic media Documents confirming the identity as specified must be sent to the company within 22 April 2025, when the Company has verified the information according to the list of shareholders according to the information in the closed register of shareholders who have the right to attend the meeting is correct complete The service provider for organizing meetings via electronic media will send a link for joining the meeting and a user guide to the email that you have sent to the company. The link will be sent in advance of the meeting date.

### Notification of intent to attend the meeting via electronic media (E-meeting)

Shareholders who wish to attend the meeting via electronic media You must notify your intention to attend the meeting in the following 2 ways:

1. By sending information via E-Mail: [ir@newsnetwork.co.th](mailto:ir@newsnetwork.co.th)
2. By registered mail to:

#### **Investor Relations Department**

News Network Corporation Public Company Limited

No. 944 Mitrtown Office Tower, 28<sup>th</sup> Floor, Unit No. 2807-2810

Rama 4 Road, Wang Mai Subdistrict, Pathumwan District, Bangkok 10330

### In the case that shareholders wish to inform of their intention to attend the meeting via electronic media (E-meeting)

Please fill out the document notifying your intention to attend the meeting via electronic media (E-meeting) by asking that you clearly specify your email (E-mail) and mobile phone number for use in registering for the meeting.

1. Attach a copy of your identity proof. To confirm your right to attend the E-meeting
  - 1.1 Shareholders who are natural persons
    - In the case that shareholders wish to attend the meeting in person. Through electronic media (E-Meeting)
      - A copy of a valid government-issued identification document, such as a national identification card or government identification card. or driver's license or passport In the case of a change in name-surname Ask shareholders to attach evidence.
    - In the case of a shareholder granting a proxy to another person to attend the meeting on their behalf Through electronic media (E-Meeting)

- Proxy form as attached with the meeting invitation letter Fill in the message correctly and completely. and signed by the grantor and the proxy. and complete with stamp duty
- A copy of the document showing the identity of the proxy, such as a copy of the identification card. or a copy of government official identification card or a copy of your passport (In the case of a foreigner) that has not expired and is certified as a true copy by the grantor of the proxy.
- A copy of the proxy's identity document, such as a copy of his or her identification card. or a copy of government official identification card or a copy of your passport (In the case of a foreigner) that has not expired and is certified true copy by the proxy.

#### 1.2 Shareholders who are juristic persons

- In the case where the person authorized to sign on behalf of the juristic person (director) wishes to attend the meeting in person. Through electronic media (E-Meeting)
  - Copy of the shareholder's certificate of legal entity registration. Issued no more than 1 year before the date of the shareholder meeting, certified true copy by the juristic person's representative (director) who has the authority to sign on behalf of the juristic person.
  - A copy of the identity document of the juristic person's representative (director), such as a copy of national identification card or a copy of government official identification card. or a copy of your passport (in the case of a foreigner) that has not expired and has been signed to certify that it is a true copy
- In the case where a proxy is given to the proxy Attend the meeting instead Through electronic media (E-meeting)
  - Proxy form as attached with the meeting invitation letter Fill in the message correctly and completely. and signed by the grantor and the proxy. and full duty has been paid
  - Copy of the shareholder's certificate of legal entity registration. Issued no more than 1 year before the date of the shareholder meeting, certified true copy by the juristic person's representative (director) who has the authority to sign on behalf of the juristic person.
  - A copy of the identity document of the juristic person's representative (director), such as a copy of national identification card or a copy of government official identification card. or a copy of your passport (in the case of a foreigner) that has not expired and has been signed to certify that it is a true copy
  - Copy of the proxy holder's identity document. The same as in the case of natural persons as mentioned above.

In the case where the documents or evidence mentioned above It is not a Thai or English version of the document. Shareholders must present an English translation of the document. Who signed to certify the translation By shareholders or by those authorized to sign to bind that juristic person (In the case of a juristic person)

2. Submit documents requesting to attend the meeting via electronic media (item 1) and proof of identity, along with various supporting documents (item 2) and sent to the company within 22 April 2025.

- E-Mail channel : [ir@newsnetwork.co.th](mailto:ir@newsnetwork.co.th)
- Postal channels :

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Attending meetings via electronic media (E-meeting)

1. When the shareholder or proxy who has informed of the intention to attend the meeting has been completely verified, you will receive 2 E-Mails from the meeting organizer which will be the link for participation. meet and a manual for using the system 3 days before the meeting date, please study the manual on how to use the E-meeting system in detail. In case you have not received the said E-Mail within 24 April 2025, please contact the company immediately.

2. Meeting participation and voting via electronic media Can be used with computers / notebooks / tablets and mobile phones via Web Browser: Chrome with 4G speed internet or basic home internet.

Note : In the case of attending the meeting via tablet and mobile phone. The Zoom Cloud Meeting program must be installed before attending the meeting, which can be downloaded as follows.

iOS	Android
	
<p><a href="https://apps.apple.com/th/app/zoom-cloud-meetings/id546505307">https://apps.apple.com/th/app/zoom-cloud-meetings/id546505307</a></p>	<p><a href="https://play.google.com/store/apps/details?id=us.zoom.videomeetings">https://play.google.com/store/apps/details?id=us.zoom.videomeetings</a></p>

1. The system will open for meeting participants 60 minutes before the meeting starts. However, the live broadcast will start only at meeting time.

2. Logging in to the meeting participants must use shareholder registration number information. and the shareholder's ID card number

3. Voting through the E-Voting system, you will be able to vote for each agenda. By voting to agree, disagree or abstain from voting. only one In the case of not voting on any agenda, the system will immediately assume that you voted as agree. (Use the vote counting method by pouring the votes towards agree)

4. In the event that attendees have problems using the E-meeting system, you can contact OJ International Company Limited at the telephone number specified in the E-Mail that sent the system user manual to you.

**\*\*\*** This E-meeting will be via electronic media only and the meeting location will not be arranged in the original format. Asking for cooperation from shareholders not to come to the company. **\*\*\***

In the case that a shareholder wishes to appoint an independent director as a proxy

For shareholders who cannot attend the E-meeting in person or cannot appoint another proxy to attend the E-meeting, if the shareholder wishes to appoint a proxy to an independent director. Please send the proxy form. By specifying the proxy to be one of the independent directors as specified by the company along with supporting documents to the company within 22 April 2025 through the following channels.

- Via email: [ir@newsnetwork.co.th](mailto:ir@newsnetwork.co.th)
- By post:

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**Note:** In the case that shareholders specify voting for each agenda item Independent directors will vote as you have specified in the proxy form. in voting in each agenda Shareholders have the right to vote to agree, disagree or abstain from voting. Only one vote cannot be divided into parts. (Unless it is a Custodian's vote)

In the case of shareholders who are foreign investors and appoint a custodian (Custodian) in Thailand to be the depositary and custodian of the shares.

Please submit the following information.

1. Proxy Form C. (attached with the meeting invitation letter) filled in correctly and completely. Sign the names of the proxy grantor and the proxy holder. With 20 baht stamp duty affixed

2. Certificate of registration of the juristic person of the Custodian (Custodian) and signed to certify that it is a true copy by the person authorized to sign on behalf of the juristic person of the Custodian (Custodian) or the attorney-in-fact, together with the legal entity's seal (if any)

3. Power of attorney from the shareholder to the Custodian to sign the proxy form on their behalf.

4. Letter confirming that the person signing the proxy form is authorized to conduct custodian business.

5. Copy of ID card or a copy of government official identification card or a copy of your passport (in case of being a foreigner) of the proxy with signature to certify that it is a true copy

6. Send information through the following channels.

- Via email: [ir@newsnetwork.co.th](mailto:ir@newsnetwork.co.th)
- By post:

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Submitting suggestions or questions related to your business, industry, and company performance. or related to any agenda which will be considered in the E-meeting

In the event that shareholders wish to send suggestions or questions, they can do so in two ways as follows:

1. Send suggestions or questions in advance to the company. before the meeting day Through the following channels

- E-mail : [ir@newsnetwork.co.th](mailto:ir@newsnetwork.co.th)
- Tel. : 02-273-8351-5
- By post:

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2. Submit suggestions or questions during the meeting. For those attending the E-MEETING meeting, attendees must provide their first and last name. along with informing that he was the shareholder attending the meeting himself or as a proxy Before every suggestion or question is sent The company opens channels for sending suggestions and questions during meetings as follows:

- Chat channel (Chat)
- Audio conversation channel The meeting participants will press the raise hand button. and turn on the microphone on your device After the system operator sends you an invitation to chat. And please turn off the microphone after every conversation. (More details can be found in the meeting attendance manual sent to attendees' emails.)

However, if shareholders have questions about the meeting, they can contact the officials as follows:

1. Regarding sending identity verification documents to attend the shareholder meeting via electronic media (E-Meeting), contact the company secretary. To inquire for additional information, please use the company's contact channels. according to the details above.

2. Regarding the process of joining the meeting and voting via electronic media (E-Meeting), in the case where identity has been verified correctly and completely, contact OJ International Company Limited at the telephone number specified in the E-Mail at Send you a manual for using the system.